FLAVA 2018 AWARDS COVER SHEET

This sheet must be the top page of nominations for the FLAVA awards. Please check the appropriate box to indicate the award for which the nomination is made:

**□ The David Cox FLAVA Excellence in Teaching K-12 Award, K-12**

**□ The Marshall Brannon FLAVA Excellence in Teaching Award, Post-Secondary**

**□ The Helen Warriner-Burke FLAVA Distinguished Service Award**

**□ The Friend of FLAVA Award**

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| **Nominator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Position** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Address** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**(*Number and Street or P. O Box) ( City) ( State) ( Zip)***Telephone (** **)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Fax ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **E-Mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Nominator’s Signature\*** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**(\*If submitted electronically, this form must come from the nominator’s institutional email address.) |

# NOMINEE’S INFORMATION

## Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: Office ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member of FLAVA since \_\_\_\_\_\_\_\_\_\_\_ *(year)*

Include the following items in the nominating dossier or in a single email with attachments (in order):

 a. FLAVA Awards Cover Sheet

a. Nominating Cover letter

 b. *Curriculum vitae* of the candidate (three to five pages depending on the category)

c. Letters of support clearly explaining the rationale for the choice of this individual – If transmitted via email, these may be either scanned copies or may be the original email clearly showing the writer’s institutional or affiliate email address along with the letter attachment (see category specifics).

d. Other documentation – e.g., copies of newspaper articles or other materials – if appropriate for award (may be scanned for electronic submission). Please limit to a maximum of ten (10) documents.

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| IMPORTANT FOR PAPER SUBMISSIONSTo facilitate the duplication of the nomination packet and its circulation to members of the selection committee, please do not staple, place in scrapbooks, etc., or attach in any manner other than an elastic band or a large office clamp. Letters of support must be written on letterhead where appropriate and submitted in original form.  |

**Nominations must be submitted by May 1, 2018 to**

**Jennifer Thomas and Maria Lourdes De Panbehchi**

**awards@flavaweb.org**

The Friend of FLAVA Award

The Friend of FLAVA Award recognizes individuals and institutions that have made a significant contribution in building a strong foundation of support for foreign language education.

**Criteria for Selection**

1. Nominee must be an individual or an institution that has made a significant contribution in building a strong foundation of support for foreign language education.
2. The nominee may be in corporate, public, or professional service.

**Procedures for the Nominator**

Include the following items in the nominating packet in order and may be submitted electronically:

 1. Foreign Language Award Cover Sheet

 2. Letters of support that clearly explain the rationale for the nomination of the individual or

 institution (If sent electronically, either scan or send with originating email.)

 3. Other documentation, e.g., copies of newspaper articles or other materials of support for

 the award – may be scanned

**Deadlines**

1. Nominations to Chairperson postmarked on or before May 1, 2018

2. The award is presented during the FLAVA Conference held during the Annual Fall

 Conference, October 4-6, 2018, in Williamsburg.

The winner and his nominator(s) will receive notification of the final results by the Chairperson of the Awards Committee. The winner will receive a Plaque of Outstanding Achievement signed by the President of FLAVA and the Chairperson of the Awards and Recognition Committee.

### Deadline

**Nominations must be submitted by May 1, 2018 to**

**Jennifer Thomas and Maria Lourdes De Panbehchi**

**awards@flavaweb.org**

### The Friend of FLAVA Award

Evaluation Sheet

*(For use by Selection Committee)*

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| Name of Nominee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Evaluator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

Using the scale below, evaluate the candidate’s contribution in building a strong foundation of support for foreign language education. In each case, your judgment should be based on letters of support and the documentation furnished.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 0**No evidence provided** | 1 | 2Weak | 3 | 4 | 5Average | 6 | 7 | 8Strong | 9 | 10Excellent |

\_\_\_\_\_ 1. Impact of the nominee’s leadership in supporting foreign language

 education

\_\_\_\_\_ 2. Impact of the nominee’s service and contributions to the profession of foreign

 language education

\_\_\_\_\_ 3. Quality and impact of other documentation

\_\_\_\_\_ 4. Support shown in letters of recommendation

**\_\_\_\_\_ Total (40 points maximum)**