

***Foreign Language Association of
Virginia***
BOARD MEETING

**Holiday Inn Koger Center, Richmond, VA
August 29, 2009**

Present: Isi Kessel, Nancy Cundiff, Debbie Sommer, Sheila Cockey, Linda Szwabowski, Terry Hathaway, Terry Franson, Thomas Sones, Gregory Jones, Doug Bowman, Helen Small, Maria Still, Michael Compton, Marcel Rotter, Annette Waggoner, Amy deGraff, Laurie Covington, Sachiko Sakamaki

The meeting was called to order at 9:15 A.M. by President Isi Kessel. Introductions were made to acknowledge new board members.

Minutes ***Nancy Cundiff, Secretary***
secretary@flavaweb.org

MOTION: A motion to accept the minutes as corrected was made by Thomas. The minutes for the May 16, 2009 board meeting were approved.

Unfinished business:

- NBCT Workshops – There are still some questions regarding the planned workshops, such as a location or locations for the workshops, costs for a meeting place, and how to find out how many would participate. A suggestion was made to create a survey of who may participate by possibly using the membership for email. Isi will create the questions, Greg will create the survey, and it will be sent through the list serve.

Treasurer's Report ***Terry Franson, Treasurer***
treasurer@flavaweb.org

Net Worth Report **As of August 25, 2009**

	<u>Account</u>	<u>Balance</u>
ASSETS:		
Cash and Bank Accounts		
Certificate of Deposit		\$36,731.50
FLAVA Educators Checking		\$12,943.56
Schilling Certificate		\$11,857.58
Schilling Fund		\$ 0.00
TOTAL Cash and Bank Accounts		\$61,532.64
TOTAL ASSETS		\$61,532.64
LIABILITIES		\$ 0.00
OVERALL TOTAL		\$61,532.64

- Terry noted that the state mileage reimbursement is currently 55 cents.
- The Schilling fund is not gaining as it was, due to the economy.

MOTION: Debbie made a motion to approve the Treasurer's report. The motion passed and the Treasurer's report was approved.

Conference Committee ***Linda Szwabowski***
conference_coordinator@flavaweb.org

Linda indicated that online registration has been established with participants needing to set up an account to register. All sessions have been scheduled.

Exhibits ***Terry Hathaway, Exhibits Coordinator***
exhibits@flavaweb.org

- Terry indicated that there are some new exhibitors this year. Set up will not be available until 11:00 p.m. Thursday night. A detailed report was presented to the board.

Local committee ***Doug Bowman***
local_committee@flavaweb.org

- Doug indicated that more session facilitators and table volunteers were needed. He asked if there should there be any changes to the evaluation forms.

FLAVA Bulletin ***Sheila Cockey, Editor***
editor@flavaweb.org

- Sheila is excited that this issue of the *Bulletin* includes a wide variety of material. It is 58 pages with some pictures. She asked that members remember to send her information about regional and national level awards recipients so that we may recognize our own outstanding members. She would also like to see more articles about members and what they do in their classrooms.

- The question was asked if there is anyone responsible for getting information to ACTFL regarding conference dates. It was decided that it is the responsibility of the conference committee.

- There are three paying advertisers for the fall issue, which has brought in \$300.00. Regional and national organizational conferences continue to be run with no charge.

Web Master ***Josh Cockey***
Report submitted by Sheila Cockey

- The Fall Bulletin is now available online. Please notify the webmaster if there are changes to email addresses. All fall conference information that has

been received at this point has been posted. At this time there is no link from the FLAVA website yet.

- In accordance with the website maintenance fees, and the proposal update presented at the May 16 meeting, the monthly maintenance fee has been increased to \$100/month. The next quarterly payment of \$300 is due in October.

MOTION: Thomas made a motion to increase the webmaster pay to \$1200 per year. The motion passed with one abstention.

Budget Committee

Terry Franson
treasurer@flavaweb.org

No report.

Advocacy

Thomas Sones
advocacy@flavaweb.org

For the report, see Fall 2009 *Bulletin* on the website

Recognition and Awards *Kathryn Murphy-Judy* awards@flavaweb.org

Kathryn was not present and there was no report.

Teacher Education and Professional Development

Kathryn Murphy-Judy
awards@flavaweb.org

Kathryn was not present and there was no report.

Membership

Michael Compton
membership@flavaweb.org

- Michael is the new chair for this committee. The board discussed items to consider for the upcoming year such as reactivating the brochure by creating a new one. There was discussion about how to promote new membership. Questions were asked about how to make better connections with VAIS (Virginia Assoc. of Independent Schools). It was suggested that FLAVA have board sessions to discuss ideas/options of things/activities FLAVA can do for promotional/informational purposes.)

Nominations

Debbie Sommer
nominations@flavaweb.org

- Debbie stated that the bios are on the website for the candidates for election. Voting will be online, accessible through the website, which can be printed and mailed between Sept. 1 and Oct. 1.
- Debbie continues to ask for volunteers for various committees.

Department of Education

Helen Small
vdoe@flavaweb.org

- Helen's report highlights the summer Governor's and Foreign Language Academies and STARTALK Chinese and Arabic Academies.

- Teachers are reminded that they may apply to observe at the Academies for 2-7 days for possible recertification points. These applications are available in October from the DOE Academy webpage and are due in May.
- The 2010 Academies will be announced in October. Schools should be aware that there is likely to be a tuition increase this year.
- The DOE will conduct standard setting studies for the new Praxis II tests in November.
- There are proposed changes to the Regulations Establishing Standards for Accrediting Public Schools in Virginia for graduation requirements.

For full report information, see Fall 2009 *Bulletin* on the website.

SCOLT

Norah Jones
past_president@flavaweb.org

- Sheila attended the delegate meeting at SCOLT as the FLAVA board member representative. She noted that unlike many other states, Virginia already has SOL for languages and many states do not have a Foreign Languages Specialist at the state level.

NECTFL

- Gregory Jones attended NECTFL as the FLAVA board representative. He indicated that one of the main topics included discussion regarding the Mead Leadership Fellows Program. Attendees were reminded that this scholarship is provided to support an individual in the development of a project that contributes to the foreign language teaching profession and advances quality language instruction.

NNELL

Beatrice Preusse-Burr
nnell@flavaweb.org

Beatrice was not present but submitted a report for the website.

AATF

Amy DeGraff
aatf@flavaweb.org

No report.

AATG

Marcel Rotter
aatg@flavaweb.org

For the report, see Fall 2009 *Bulletin* on the website.

AATSP

Annette Waggoner
aatsp@flavaweb.org

For the report, see Fall 2009 *Bulletin* on the website.

MAATJ

Sachiko Sakamaki
maatj@flavaweb.org

For the report, see Spring 2009 *Bulletin* on the website.

VFLSA

Gregory Jones

vflsa@flavaweb.org

For the report, see Fall 2009 *Bulletin* on the website.

CAV

Laurie Covington

cav@flavaweb.org

Laurie indicated that the VJCL convention is one of the largest in the country with attendance. Virginia is the second largest state with students taking the National Latin Exam.

New Business

- October 8, 2009 is the next board meeting with conference information only on the agenda. This meeting will be at 5:00 p.m.
- There was discussion about is it time to raise dues to help pay for activities and outreach programs.
- The board needs to establish updated goals. There was discussion on ways to begin this process.
- There was discussion on how the board can improve the process of sending the Best of FLAVA representatives to NECTFL (April 15, 2010) and SCOLT (March 24, 2010).
- There is now a Chinese Language Teachers Association, CLTA.
- A strategic planning board meeting is scheduled for January 9, 2010, possibly at Dorey Park in Richmond. Possible mediators include Marty Abbott and Faye Rollings-Carter.
- The next regular board meeting is scheduled for February 27, 2010 in Richmond, at the Holiday Inn Koger Center.

MOTION: Sheila made a motion for the meeting to adjourn.

The meeting was adjourned at 2:40 p.m.

Respectfully submitted,
Nancy Cundiff, Secretary