

***Foreign Language Association of
Virginia***
BOARD MEETING

**Randolph-Macon College, Ashland, VA
August 11, 2007**

Present: Isi Kessel, Amy deGraff, Nancy Cundiff, Debbie Sommer, Sheila Cockey, Norah Jones, Terry Hathaway, Terry Franson, Kathryn Murphy-Judy, Helen Small, Sue Robertson, Thomas Sones, Maria Still, Lea Ann Grassel, Lori Waugh, Paula Patrick, Karen Falcon, Greg Daugherty, Beatrix Preusse-Burr

The meeting was called to order at 10:10 A.M. by President Isi Kessel.

Minutes: *Nancy Cundiff, Secretary*
secretary@flavaweb.org

MOTION: Greg made a motion to accept the minutes. The minutes for the January 27, 2007 board meeting were approved.

Treasurer's Report: *Terry Franson, Treasurer*
treasurer@flavaweb.org

Net Worth Report **As of August 8, 2007**

ASSETS:	<u>Account</u>	<u>Balance</u>
Cash and Bank Accounts		
Certificate of Deposit		\$25,000.00
FLAVA Educators Checking		\$21,840.29
Shilling fund		<u>\$11,057.10</u>
TOTAL Cash and Bank Accounts		\$57,897.39
TOTAL ASSETS		\$57,897.39
LIABILITIES		\$ 0.00
OVERALL TOTAL		\$57,897.39

Terry indicated funds had been put into a Certificate of Deposit so there will be more interest earnings. The report was approved as presented.

FLAVA Bulletin *Sheila Cockey, Editor*
editor@flavaweb.org

- The Spring 2007 issue was 36 pages and was late going out because materials were received late.
- The Fall 2007 issue was 38 pages with some important pieces missing that had not been received.

- Income from advertising for both the spring and fall issues totaled \$300.00.

- On July 7, 2007, Sheila received notification from VEA that they terminated our printing agreement with them effective immediately. Their reason was that our print run always comes at the same times of the year as their major print jobs and they have to pull in people for overtime to meet our requests. VEA was not billing us for labor, only for the cost of materials and postage.

- The President, Past President and Treasurer were notified about this development and asked for their approval to locate a printer for the fall issue. Receiving this approval, Sheila proceeded to seek bids from three printing firms. Bids were received in a timely manner from all three and the lowest bid was selected. All bids included labor costs, which had not been part of our expenses with our VEA printing agreement, so the total bill will be considerably higher than in the past.

- Journal Press Printing has been extremely cooperative in helping Sheila switch from one type of printing to another. Sheila indicated she was happy with the results of this rush change and would expect future issues to be even more satisfactory if we continue to work with them.

- There was discussion about looking into the cost effectiveness of continuing to have a printed copy of the *Bulletin*.

- President Isi Kessel formed an Ad Hoc committee whose members are Sheila Cockey, Kathryn Murphy-Judy, who will serve as co-chairs, Thomas Sones and Paula Patrick, to look into costs, number of issues, format, etc. with different companies, duplication of materials, posting the *Bulletin* on the web, a list-serve and members-only site. Isi asks for a preliminary report by the October meeting.

Web Master *Josh Cockey*
Report submitted by Sheila Cockey

- Josh reports that all information and updates are posted in the site within 48 hours.

Budget Committee *Terry Franson*
treasurer@flavaweb.org

MOTION: Terry Franson made a motion that mileage reimbursement increase to .48 per mile for board members for attendance at meetings. The motion passed.

Conference Committee

Sue Robertson

conference_coordinator@flavaweb.org

- Sue indicated that the sessions for the program have been approved for the October 12-13, 2007 FLAVA Conference, and all participants have been notified.
- Friday’s sessions include a pre-conference session at the University of Richmond and 36 additional sessions that will start at 3:00 PM at the Holiday Inn Select Koger South Conference Center.
- Friday’s activities will conclude with a reception in the book exhibit area.
- Saturday’s agenda will include 27 sessions, a keynote address by Louis Mangione, who will also present at 2 sessions, elections, awards and organizational luncheons and meetings.
- New for the conference this year will be items with the FLAVA logo for sale from Virginia Pewtersmith.
- Terry Hathaway indicated that “Beads for Life” will have a booth with items for sale.

Exhibits

Terry Hathaway, Exhibits Coordinator

exhibits@flavaweb.org

- Terry submitted a report that there were 22 paid exhibitors so far and 5 program advertisers. Four new exhibitors have been added.
- There was discussion about tables being made available at the conference free of charge for language organizations.

MOTION: Amy deGraff made a motion to waive the fee for a table at the conference for the professional teaching organizations represented by board members.

There was discussion, and Sue Robertson called for the question. A vote was taken and passed with the exception of one “no” vote.

Local committee

Lea Ann Grassel

local_committee@flavaweb.org

- Lea Ann asks for volunteers to help with the conference, including session chairs and registration table. The information and forms are available on the website.

Advocacy

Ann Moore

advocacy@flavaweb.org

Report submitted. See

Recognition and Awards

Kathryn Murphy-Judy

awards@flavaweb.org

MOTION: Greg made a motion to suspend the competition for the recognition and awards.

The discussion included the two foreign language professors tragically killed in the Va Tech shootings in April.

The motion was withdrawn.

MOTION: Norah Jones made a motion to award Jocelyn Couture-Nowak and Jamie Bishop membership in FLAVA posthumously.

There was discussion. After a vote, the motion did not pass and there were two abstentions.

MOTION: Norah Jones made a motion to provide \$500 to the scholarship funds for Jocelyn Couture-Nowak and Jamie Bishop to be awarded at the FLAVA 2007 Conference.

After discussion, the motion was amended to provide a one time donation of \$250 each to the school fund in the name of Jocelyn Couture-Nowak and Jamie Bishop and in addition provide a free one year FLAVA membership to the recipients each year. The motion passed.

- There was discussion regarding the K-12 Award criteria in order to send a nominee to SCOLT Teacher of the Year and ACTFL, as well as better ways to promote these awards.

- Kathryn is chairing a committee to look at the Selection Criteria/Classroom Competency. Committee members are Sheila Cockey, Norah Jones, Larry Becker and Thomas Sones.

MOTION: Greg made a motion that three awards be named for Helen Warriner-Burke, Marshall Brannon, and David Cox effective immediately.

The motion passed.

The Excellence in Teaching K-12 for David Cox, the Excellence in Teaching Post-Secondary for Marshall Brannon, and Distinguished Service Award for Helen Warriner-Burke.

Helen Small, Faye Rollings-Carter and Linda Wallinger will present the awards at the conference.

At this time, there was a moment of silence for Katy Myers, David Cox and Kathy Jarvis.

Membership

Lori Waugh
membership@flavaweb.org

- Lori indicated there were 600 members and suggested that postcards be mailed to remind members to renew.

Nominations

Debbie Sommer
nominations@flavaweb.org

- The nominations for offices were received by or before May 15, 2007. After review, biographies and the slate were forwarded to Sue Robertson, as requested, to Sheila Cockey for publication in the *Bulletin*, and to Josh Cockey for posting on the webpage.
- Slate of candidates for 2007-2009:
 - President-Elect: Kathryn Murphy-Judy
Norah Jones
 - Conference Coordinator:
Linda Szwabowski
 - Secretary: Nancy Cundiff
 - Treasurer: Terry Franson

Since there is a race for the office of President-Elect, the election must be conducted by a secret ballot, which will be mailed with the conference flyer.

- Committee chairs need to send Debbie the names of members of the committee.

Department of Education

Helen Small
vdoe@flavaweb.org

Report submitted. See

- Helen was interested in knowing how many elementary foreign language programs are in Va.
- She is still looking for a Director of the Spanish Academy for next year.
- The state Foreign Language Standards review has been completed.
- The information for the Immersion Weekends for teachers is available on the state website.

SCOLT

Norah Jones
past_president@flavaweb.org

Report submitted. See

NNELL

Beatrix Preusse-Burr
nnell@flavaweb.org

Report submitted. See

AATF

Amy DeGraff
aatf@flavaweb.org

Report submitted. See

AATG

Larry Becker
aatg@flavaweb.org

Larry was not present, so there was no report.

AATSP

Karen Falcon
aatsp@flavaweb.org

Report submitted. See

MAATJ

Thomas Sones
maatg@flavaweb.org

VFLSA

Paula Patrick
vflsa@flavaweb.org

Report submitted. See

CAV

Gregory Daughtery
cav@flavaweb.org

Report submitted. See

Poster Contest

Sheila Cockey
Karen Falcon

- The winners for the “Adventures in Discovering Languages” contest are posted on the website. The winning poster will also be displayed at the conference.

New Business

- Norah asked if there was any data regarding foreign language enrollment in Va. She indicated she was willing to try to find out. Thomas suggested a website for teachers to register.
- Thomas indicated that he believes there needs to be a committee for an “outreach” committee to disseminate information to media.
- Paula asked about a list-serve for the membership. Kathryn said she could set up a list-serve. There was a discussion about the criteria for this list-serve. It was also indicated that there was a need to find someone to manage and monitor such a list-serve.
- Isi, Sheila, Nancy and Thomas will serve as monitors.
- The next board meeting is October 11, 2007 at 5:00 PM, at the Holiday Inn South Koger Conference Center.

The meeting was adjourned at 4:45 PM.

Respectfully submitted,
Nancy Cundiff, Secretary