

***Foreign Language Association of  
Virginia***  
**BOARD MEETING**

**Holiday Inn Koger Center, Richmond, VA  
January 31, 2009**

***Present:*** Isi Kessel, Norah Jones, Nancy Cundiff, Debbie Sommer, Sheila Cockey, Terry Hathaway, Terry Franson, Kathryn Murphy-Judy, Thomas Sones, Lori Waugh, Gregory Jones, Doug Bowman, Helen Small, Marcel Rotter, Annette Waggoner, Laurie Covington, Sachiko Sakamaki

The meeting was called to order at 9:10 A.M. by President Isi Kessel. Introductions were made to acknowledge new board members.

**Minutes** ***Nancy Cundiff, Secretary***  
[secretary@flavaweb.org](mailto:secretary@flavaweb.org)

**MOTION:** A motion to accept the minutes as corrected was made by Thomas. The minutes for the October 30, 2008 board meeting were approved.

**Treasurer's Report** ***Terry Franson, Treasurer***  
[treasurer@flavaweb.org](mailto:treasurer@flavaweb.org)

**Net Worth Report** **As of January 31, 2009**

<b><u>Account</u></b>	<b><u>Balance</u></b>
<b>ASSETS:</b>	
<b>Cash and Bank Accounts</b>	
Certificate of Deposit	\$36,731.50
FLAVA Educators Checking	\$14,683.51
Schilling Certificate	\$11,823.15
Schilling Fund	\$ 0.00
<b>TOTAL Cash and Bank Accounts</b>	<b>\$63,238.16</b>
<b>TOTAL ASSETS</b>	<b>\$63,238.16</b>
<b>LIABILITIES</b>	<b>\$ 0.00</b>
<b>OVERALL TOTAL</b>	<b>\$63,238.16</b>

Terry noted that the Schilling fund is now The Schilling Certificate.

**MOTION:** Thomas made a motion to approve the Treasurer's report. The motion passed and the Treasurer's report was approved.

**Unfinished business:**

- There was discussion for clarification of awarding financial help to NBCT candidates. Board members reviewed and revised the application form.

**MOTION:** Thomas made a motion to renew the NBCT scholarship for 2009-10 and amend the application to include a signature by an administrator verifying there is no financial support for the candidate to the NBCT.  
The motion passed with one "no" vote.

Complete committee and AAT reports can be found in the *Bulletin* on the website.

**Conference Committee** ***Linda Szwabowski***  
[conference\\_coordinator@flavaweb.org](mailto:conference_coordinator@flavaweb.org)

Linda was not present. Terry Hathaway presented this report.

Isi commended the conference committee and board members for stepping in to help with the conference preparations due to Linda's medical absence. Norah commended Kathryn for setting up a wiki for board members for a discussion board option. Norah also reported on the follow-up meeting December 6 for reviewing conference issues.

- **Exhibits** ***Terry Hathaway, Exhibits Coordinator***  
[exhibits@flavaweb.org](mailto:exhibits@flavaweb.org)
- Terry indicated that there were 36 exhibitors at the conference, including Beads for Life and the AAT tables.
- A detailed report was presented to the board.

**Local committee** ***Doug Bowman***  
[local\\_committee@flavaweb.org](mailto:local_committee@flavaweb.org)

- Doug thanked volunteers and board members for their help at the conference. He indicated however, that more session facilitators were needed.

**FLAVA Bulletin** ***Sheila Cockey, Editor***  
[editor@flavaweb.org](mailto:editor@flavaweb.org)

- Sheila is excited that she has received a lot of material for the Spring *Bulletin* online edition. She thanks everyone who contributed. Members are still encouraged to submit articles. She needs calendar dates for events from members. Norah and Thomas asked that dates for regional conferences and other organizations be posted on the website.
- There was discussion about managing "links" that are used on the website. She indicated that she puts "announcements" on the "calendar". There will be additional links from the homepage to the online *Bulletin* as the website grows and expands.

**Web Master** ***Josh Cockey***  
*Report submitted by Sheila Cockey*

- Josh gets information posted on the website as it is received.

### **Budget Committee**

**Terry Franson**  
[treasurer@flavaweb.org](mailto:treasurer@flavaweb.org)

- Terry indicated that there were no issues from the budget committee.

### **Advocacy**

**Thomas Sones**  
[advocacy@flavaweb.org](mailto:advocacy@flavaweb.org)

For report presented, see website.

- Kathryn indicated that Latin will no longer be offered at VCU. There was discussion about ways the organization can help communicate the issues and trends of foreign language education in Virginia.

### **Recognition and Awards**

**Kathryn Murphy-Judy**  
[awards@flavaweb.org](mailto:awards@flavaweb.org)

For report presented, see Spring 2009 *Bulletin* on the website.

### **Teacher Education and Professional Development**

**Kathryn Murphy-Judy**  
[awards@flavaweb.org](mailto:awards@flavaweb.org)

- Kathryn indicated that she could create a “wiki” for teacher education institutions to hopefully work with linking with FLAVA, with plans to include CALICO, ACTFL and CARLA.

### **Membership**

**Lori Waugh**  
**Michele Griffith**  
[membership@flavaweb.org](mailto:membership@flavaweb.org)

- Lori has 2 names of members interested in serving as volunteers on this committee. There was discussion about how to reach out to new members.

### **Nominations**

**Debbie Sommer**  
[nominations@flavaweb.org](mailto:nominations@flavaweb.org)

- Debbie stated that we will have elections this fall for president-elect, treasurer, conference coordinator and secretary. Nominee names should be sent to Debbie or Amy. Committees should send a list of descriptions and responsibilities to Debbie. She also wants to encourage more members to consider participating in the committees and running for an office.
- There was discussion about the possibility of online voting for the elections, with member log-in, member vote. The board is interested in entertaining proposals for developing online voting opportunities.

### **Department of Education**

**Helen Small**  
[vdoe@flavaweb.org](mailto:vdoe@flavaweb.org)

- Helen’s report highlights the summer Governor’s and Foreign Language Academies and STARTALK Chinese Academy.

- Funding was provided through Title II for professional development for teachers which was the Immersion Weekend workshops for foreign language teachers last fall.

- The *LinguaFolio Virginia* pilot has ended, but the materials continue to be available at no cost. The national project continues and an online version is currently under development by the Center for Applied Second Language Studies.

- In February 2008, the Department of Education signed a Memorandum of Understanding (MOU) with the Visiting International Faculty Program (VIF) and the Ministry of Education and Science of the Kingdom of Spain.

- National Foreign Language Week is March 208, 2009, and the theme is “Many Hands, Many Voices, One World.”

For full report information, see Spring 2009 *Bulletin* on the website.

### **SCOLT**

**Norah Jones**  
[past\\_president@flavaweb.org](mailto:past_president@flavaweb.org)

- There was discussion about FLAVA board member representation as delegates at regional conferences.

**MOTION:** Doug made a motion to send one board member to SCOLT and a board member to NECTFL with reimbursement of expenses up to \$1500 each. The motion passed.

- Sheila indicated that she would be able to go to SCOLT and Greg indicated that he may be able to go to NECTFL.

- Norah shared information from ACTFL regarding foreign language enrollment trends nationwide. Spanish remains the dominant language with more than 90% enrollment and American Sign Language has the least with less than 5%.

### **NNELL**

**Beatrix Preusse-Burr**  
[nnell@flavaweb.org](mailto:nnell@flavaweb.org)

A report is on the website.

### **AATF**

**Amy DeGraff**  
[aatf@flavaweb.org](mailto:aatf@flavaweb.org)

No report.

### **AATG**

**Marcel Rotter**  
[aatg@flavaweb.org](mailto:aatg@flavaweb.org)

No report.

**AATSP**

*Annette Waggoner*  
[aatsp@flavaweb.org](mailto:aatsp@flavaweb.org)

For the report, see Spring 2009 *Bulletin* on the website.

**MAATJ**

*Sachiko Sakamaki*  
[maatj@flavaweb.org](mailto:maatj@flavaweb.org)

For the report, see Spring 2009 *Bulletin* on the website.

**VFLSA**

*Gregory Jones*  
[vflsa@flavaweb.org](mailto:vflsa@flavaweb.org)

For the report presented, see Spring 2009 *Bulletin* on the website.

**CAV**

*Laurie Covington*  
[cav@flavaweb.org](mailto:cav@flavaweb.org)

For the report presented, see website.

**New Business**

There was no new business discussed.

**MOTION:** Sheila made a motion for the meeting to adjourn.

The meeting was adjourned at 3:10 p.m.

Respectfully submitted,  
Nancy Cundiff, Secretary